



COWLEY
SIXTH FORM COLLEGE

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Cowley Sixth Form Guide for Parents

2025 - 2026

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A message from the Head of Sixth Form



Danny Watkins

Welcome to Cowley Sixth Form College (CSFC). I am delighted to be working with you all in support of your children/our students.

This guide is intended to provide you with some detailed information about the inner workings of the college, why we do what we do and how we uphold our mission of developing truly life ready young people. We are very much a college that believes in support, and central to this is our relationship with you as parents. This is a significant step in the lives of all our students, and your role in this journey is absolutely vital.

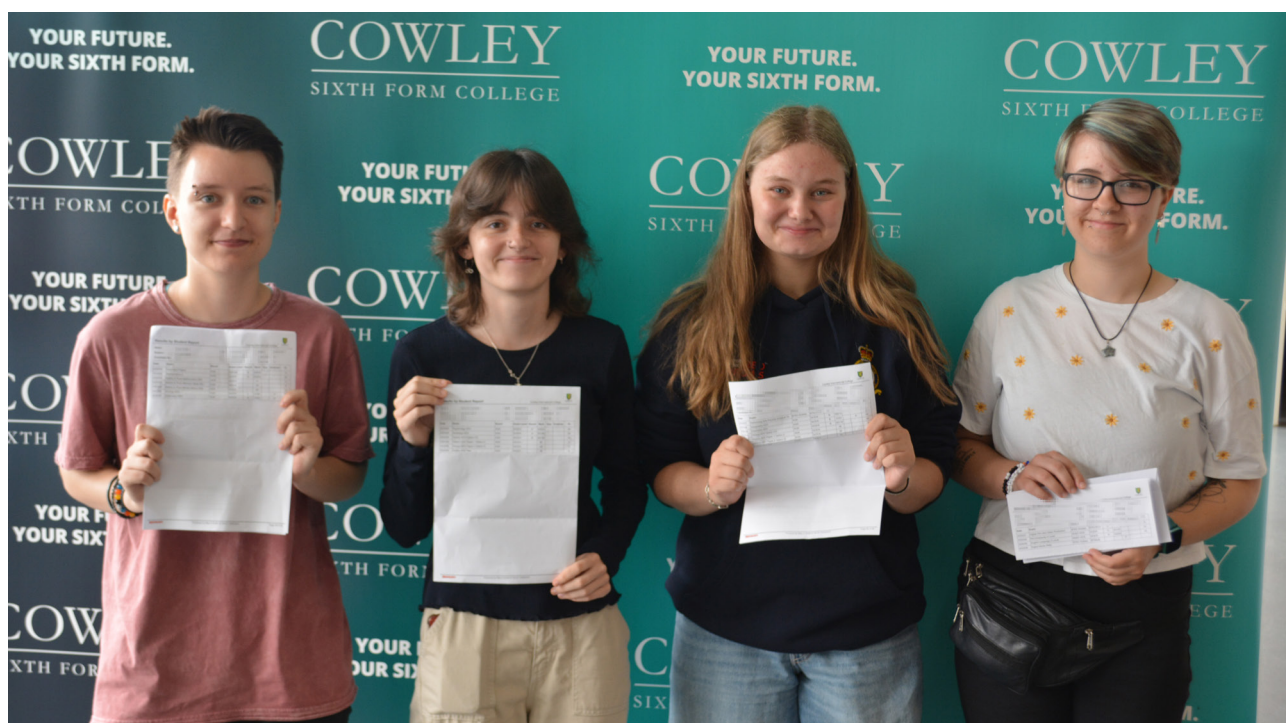
We aim to foster a sense of partnership between students, Personal Progress Tutors (PPTs), Guidance Tutors, subject teachers and you, the parents and carers. Our mission is very clear, to develop life ready young people, but I think one of the things that separates our mission from that of some other organisations is that we really mean it. A big part of the journey here at CSFC is that students are to be treated as young professionals, and that means that we will always strive to communicate with them first. However, as they develop into young adults, we will always involve you as their parents and carers.

This guide represents the start of that relationship and I hope it offers you some useful guidance.

As ever, please contact the college if you have any questions or queries.

Thanks

Danny



The Class of 2025 on Results Day

Mission and Values

Mission for Students:

Our goal is to develop life ready learners - individuals who conduct themselves with confidence, responsibility and integrity. Central to this are our Professional Standards which promote independence and autonomy in both thinking and action. Through a focus on Conduct, Dedication, Organisation, Pride and Values, students build the habits, mindset and ethical foundations needed to thrive in their personal, academic and future professional lives.



What does life ready mean at CSFC?

At CSFC, we aim to equip students with the necessary knowledge, skills and behaviours to become 'life ready learners' in order to progress successfully into their chosen future pathways. Our core professional standards: Conduct, Dedication, Organisation, Pride, and Values— shape how students behave, commit to their goals, manage responsibilities, take pride in themselves and their communities, and make thoughtful, ethical decisions. The standards encourage critical reflection on the relationships students have with themselves, their community, their country, and the wider world. At CSFC, we strive to cultivate a culture that embodies and reflects our college's mission.

Our Expectations

The two non-negotiable behaviours represent the basic requirements expected consistently of all CSFC students.

These are:

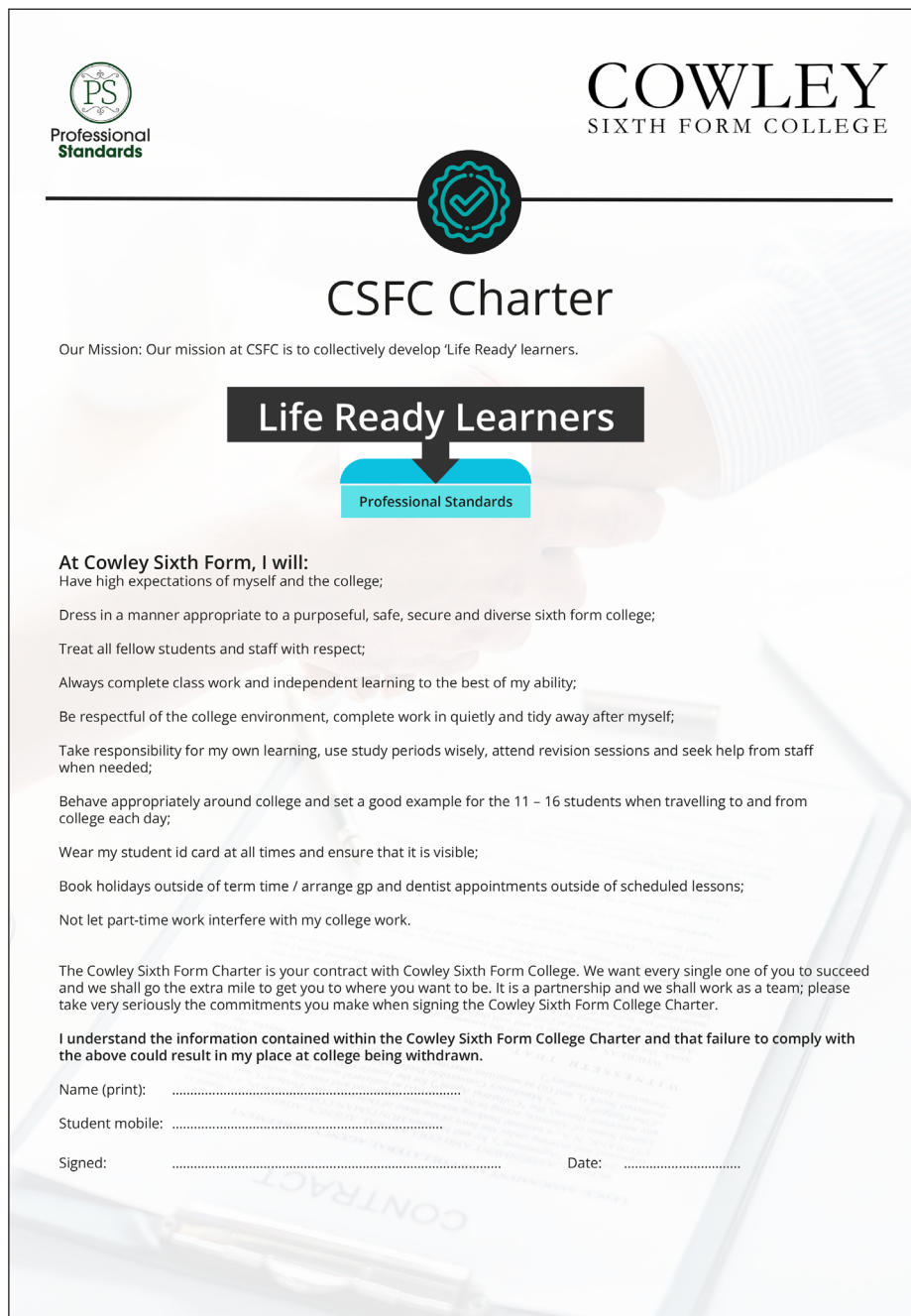


Attend
Everything



Show
Courtesy

Turning words into behaviours – the CSFC Charter

The image shows a document titled 'CSFC Charter' from Cowley Sixth Form College. At the top left is the 'Professional Standards' logo, and at the top right is the 'COWLEY SIXTH FORM COLLEGE' logo. A central graphic features a blue gear icon with a checkmark inside, positioned above the title 'CSFC Charter'. Below the title, the mission statement reads: 'Our Mission: Our mission at CSFC is to collectively develop 'Life Ready' learners.' A diagram shows a black box with 'Life Ready Learners' and a blue box with 'Professional Standards' connected by a downward arrow. The document lists 11 commitments under the heading 'At Cowley Sixth Form, I will:'. These include expectations for self-expectations, dress, respect, learning, responsibility, behavior, ID card use, holiday booking, and work-life balance. A paragraph explains the charter as a contract for success and partnership. A declaration states: 'I understand the information contained within the Cowley Sixth Form College Charter and that failure to comply with the above could result in my place at college being withdrawn.' At the bottom, there are fields for 'Name (print):', 'Student mobile:', 'Signed:', and 'Date:'.

The CSFC Charter is agreed and signed by all students and is consistently utilised, referred to and reflected upon across the entire curriculum by all stakeholders.

The TWO non-negotiable behaviours represent the basic requirements expected consistently of all CSFC students.

The five aspirational behaviours are the behaviours we strive towards, and support a student's journey toward mastery, which for us involves becoming self-regulated, autonomous, and independent in both thinking and actions. They are deliberately difficult to promote excellence.

The College Day

We have designed our college day a little differently to what students are used to in 11-16 schooling. Lessons generally start a little bit later than in school, and like at university, they are longer in length. Students tend to find this a little bit challenging at first but will quickly get used to it, as the additional time in class lends itself to a deeper level of study.

Monday, Tuesday, Thursday, Friday	Wednesday
8:40am - Period 1	8:40am - Period 1
9:35am - Period 2	9:35am - Period 2
10:35am - Break	10:25am - Break
10:55am - Tutorial	10:45am - Curriculum for Life
11:15am - Period 3	11:25am - Period 3
12:15pm - Period 4	12:20pm - Period 4
1:15pm - Lunch	1:15pm - Lunch
1:45pm - Period 5	1:45pm - Period 5
2:45pm - End of Period 5	2:45pm - End of Period 5

	When	Where	What	Why
Before college	8:00am onwards	The Hub and/or Achievement Centre	Students can arrive early to college and make use of the facilities for Independent Study.	Some students arrive early to college because of public transport timetables and others like to work early in the college day. Regular use (i.e., 3 times per week) would enable students to complete 4-5 hours of their weekly independent study quotas.
Guidance	10:55-11:15am Monday, Tuesday, Thursday 10:45-11:25am Wednesday	Classrooms	3 x 20-minute 'Life ready' sessions 1x 40-minute 'Curriculum for life' session.	They provide time to discuss any concerns, stay up-to-date with upcoming events, receive important announcements and review your progress and conduct through the In addition to this, student engage a structured programme covering Personal, Social and Health Education (PSHE), careers guidance and personal development.
Achieve (Supervised study)	Timetabled	Achievement Centre	2 x per week.	Achieve provides all Year 12/13 students with an additional opportunity to complete over 2 hours of independent study per week, in a structured and productive atmosphere.
Lunch time	1:15-1:45pm	Achievement Centre	Open all day for independent study.	Students may need to print a piece of IS or they might feel that a working lunch is beneficial to their studies.
After college	2:45-4:00pm	Achievement Centre	Open all day for independent study.	Students can complete independent study after college to complete their weekly quota.
Free time	Around lessons	Achievement Centre	Open all day for independent study.	Most students will have between 2.5 and 7 hours of free time built into their timetables giving them an opportunity to complete a significant proportion of their weekly independent study quotas.

My child's timetable explained

Core lessons

Core lessons are the subjects that students choose to study and form the bulk of all students' timetables. Each subject lesson will sit in a block and students will receive a total of 9 lessons per subject per fortnight.

Achieve (supervised study)

Achieve provides all Year 12/13 students with an additional opportunity to complete over 2 hours of independent study per week, in a supervised, structured and productive atmosphere.

Work Experience and Volunteering

All students in Year 12 will need to engage in some form of work experience or volunteering work to pass graduation, and the setup of our college day makes booking in these sorts of opportunities easier.

Cowley Enrich / Excel Hours

The Cowley Enrich / Excel Hours programme offers a huge range of opportunities for students to get involved in around their core curriculum lessons. During induction, there will be an opportunity for students to attend an enrichment fair and sign up for sports, activities, clubs and trips as they see fit.

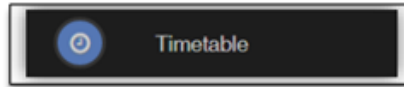


Sixth Form students can join the whole college production which last year was Little Shop of Horrors

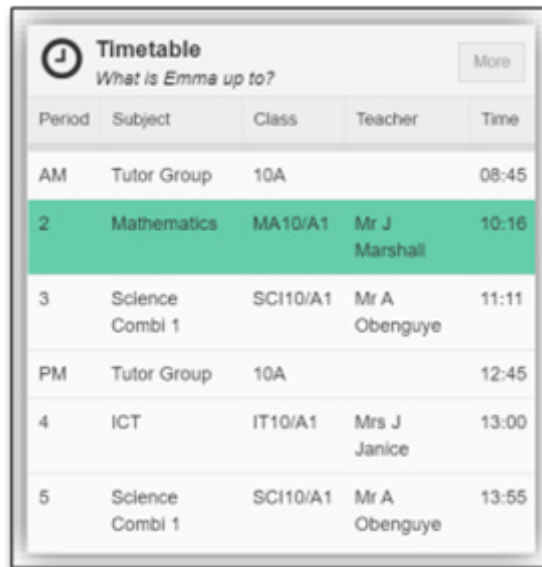
Where can I view my child's timetable?

Parents and students can view their timetables on the MCAS App.

The Timetable option is accessible from both the Menu Bar (left) and as a Widget on the Dashboard.

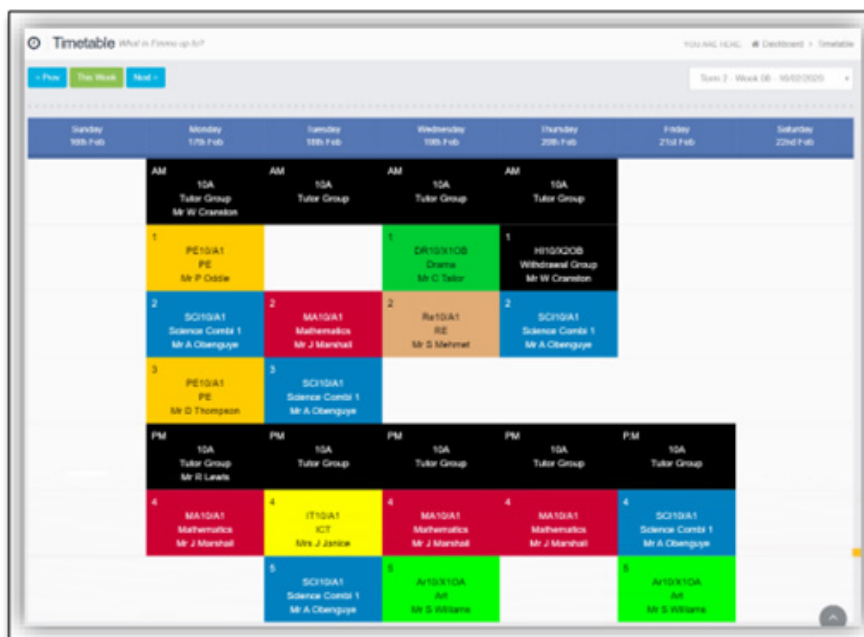


The Widget on the main dashboard will display the timetabled sessions for the day highlighting the current session.



Period	Subject	Class	Teacher	Time
AM	Tutor Group	10A		08:45
2	Mathematics	MA10/A1	Mr J Marshall	10:16
3	Science Combi 1	SCI10/A1	Mr A Obenguye	11:11
PM	Tutor Group	10A		12:45
4	ICT	IT10/A1	Mrs J Janice	13:00
5	Science Combi 1	SCI10/A1	Mr A Obenguye	13:55

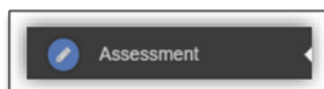
Click on the More button to open the Timetable page, which will display the Student Timetable for the current week, the previous and future weeks can be viewed as well.



	Sunday 19th Feb	Monday 20th Feb	Tuesday 21st Feb	Wednesday 22nd Feb	Thursday 23rd Feb	Friday 24th Feb	Saturday 25th Feb
AM		10A Tutor Group Mr W Cranston	AM 10A Tutor Group	AM 10A Tutor Group	AM 10A Tutor Group		
1	PE10/A1 PE Mr P Ockle			DR10/A10B Drama Mr D Toller	1 HIS10/20B Withdrawal Group Mr W Cranston		
2	SCI10/A1 Science Combi 1 Mr A Obenguye	2 MA10/A1 Mathematics Mr J Marshall	2 Re10/A1 RE Mr S Marshall	2 SCI10/A1 Science Combi 1 Mr A Obenguye			
3	PE10/A1 PE Mr D Thompson	3 SCI10/A1 Science Combi 1 Mr A Obenguye					
PM		PM 10A Tutor Group Mr D Lewis	PM 10A Tutor Group	PM 10A Tutor Group	PM 10A Tutor Group	PM 10A Tutor Group	
4	MA10/A1 Mathematics Mr J Marshall	4 ICT Mrs J Janice	4 MA10/A1 Mathematics Mr J Marshall	4 MA10/A1 Mathematics Mr J Marshall	4 SCI10/A1 Science Combi 1 Mr A Obenguye		
5		5 SCI10/A1 Science Combi 1 Mr A Obenguye	5 Ar10/A10A Art Mr S Williams		5 Ar10/A10A Art Mr S Williams		

How to view PC Assessment Grades via MCAS

The Assessment option is accessible from both the Menu Bar (left) and as a Widget on the dashboard.



The Widget displays the last six published Assessment grades, click on the More button to open the page.

Assessment
How is Emma performing?

More

	Autumn Current	Spring Current	Summer Current
Art	9+	9+	9+
English	9+	9+	9+
ICT	9+	9+	9+
Mathematics	9+	9+	9+
PE	9+	9+	9+
RE	9+	9+	9+

The Assessment Grades will be displayed and can be ordered in ascending and descending order by clicking on the Up/Down Arrows at the top of each column.

Assessment How is Emma performing?

YOU ARE HERE: Dashboard > Assessment

Year 10 - 1920

Search:

Subject	Subject Teacher	Attendance (%)	Autumn Current	Autumn Target	Spring Current	Spring Target	Summer Current	Summer Target
Art	Mr S Williams	100.00	9+	7	9+	7	9+	7
Drama	Mr C Taylor	100.00						
English		98.33	9+	7	9+	7	9+	7
ICT	Mr G Strachan	100.00	9+	7	9+	7	9+	7
	Mrs J Jarvie							
Mathematics	Mr J Marshall	96.88	9+	7	9+	7	9+	7
PE	Mr D Thompson	93.75	9+	7	9+	7	9+	7
	Mr P Oddie							
RE	Mr S Mehmet	100.00	9+	7	9+	7	9+	7
Science Comb 1	Mr A Oberqvist	97.50						

Showing 8 entries

A Search option allows a search to be made on the Assessment Collection, for example, selecting English will list the English grades.

Assessment How is Emma performing?

YOU ARE HERE: Dashboard > Assessment

Year 10 - 1920

Search: English

Subject	Subject Teacher	Attendance (%)	Autumn Current	Autumn Target	Spring Current	Spring Target	Summer Current	Summer Target
English		98.33	9+	7	9+	7	9+	7

Showing 1 entries (filtered from 8 total entries)

Basic IT information – student access

Email address

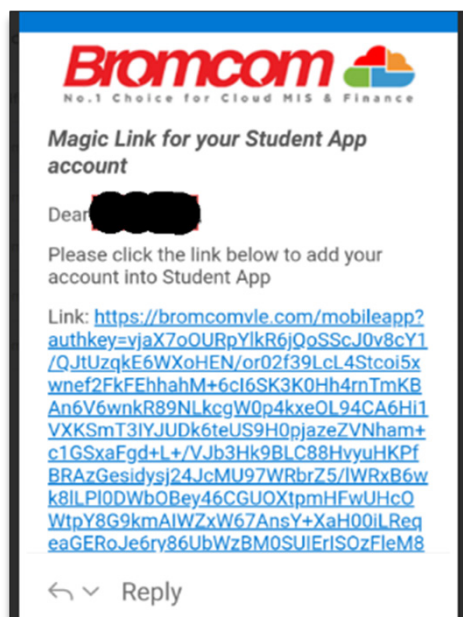
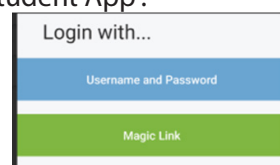
- Student email addresses are the year students started high school, surname and first name initial at cowleysthelens.org.uk. e.g. Y12 - 20bloggsj@cowleysthelens.org.uk; Y13 - 19bloggsj@cowleysthelens.org.uk.
- This will be the address that students use to login to emails on any device.

Mobile phone access

- It is strongly advised that students can access their college emails on their phone. They can do this by installing Outlook from their app store.
- Students will need to ensure that private relay/VPN is turned off as this is not supported.
- It is also recommended that students have installed the OneDrive and Teams app on their phones.
- Students will need to use their college email address and password to log in (the same ones that students use for computer access onsite).

Bromcom student App

- To add the student app to student phones, please search for “Bromcom Student App”.
- Students will need to select the “Magic Link” (green) button.
- School ID is 16409 and students will need to use their college email address.
- They will need to open their college emails on their phone and click the link to complete sign in.



Printing

Students will receive a printing code, for use with the printers in college, with sufficient credit to use for academic purposes. if the credits runs out, students can ask their PPT for a top up.

House keeping

- Students are expected to look after all the IT equipment and report any issues/damage to their teacher/PPT.
- If students are using a laptop from one of the trolleys on site, they will need to ensure that it's put back and left on charge for the next student to use.
- All students are expected to follow the ICT Acceptable Use Policy.

Parking

Parking is limited but available for those students who drive and have a car. Students must register for a parking permit at the main reception. Students must not park in the allocated visitor spaces marked with V.

Term and Assessment Dates

Year 12 Assessment Dates

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PC	Dates	Data Entry Deadline
Diagnostic Testing	29 Sep - 3 Oct 25	N/A
1 (Classroom)	12 - 19 Nov 25	3 Dec 25
2 (Classroom)	25 Feb - 4 Mar 26	18 Mar 26
3 (Trial Exam)	15 - 19 Jun 26	1 Jul 26

Year 13 Assessment Dates

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PC	Dates	Data Entry Deadline
1 (Classroom)	6 - 10 Oct 25	5 Nov 25
2 (Trial Exam)	1 - 5 Dec 25	7 Jan 26
3 (Trial Exam)	2 - 6 Feb 26	25 Feb 26
4 (Trial Exam)	16 - 20 Mar 26	15 Apr 26
Prediction		15 Apr 26
Prediction		12 Jun 26

Other Key Dates and Events

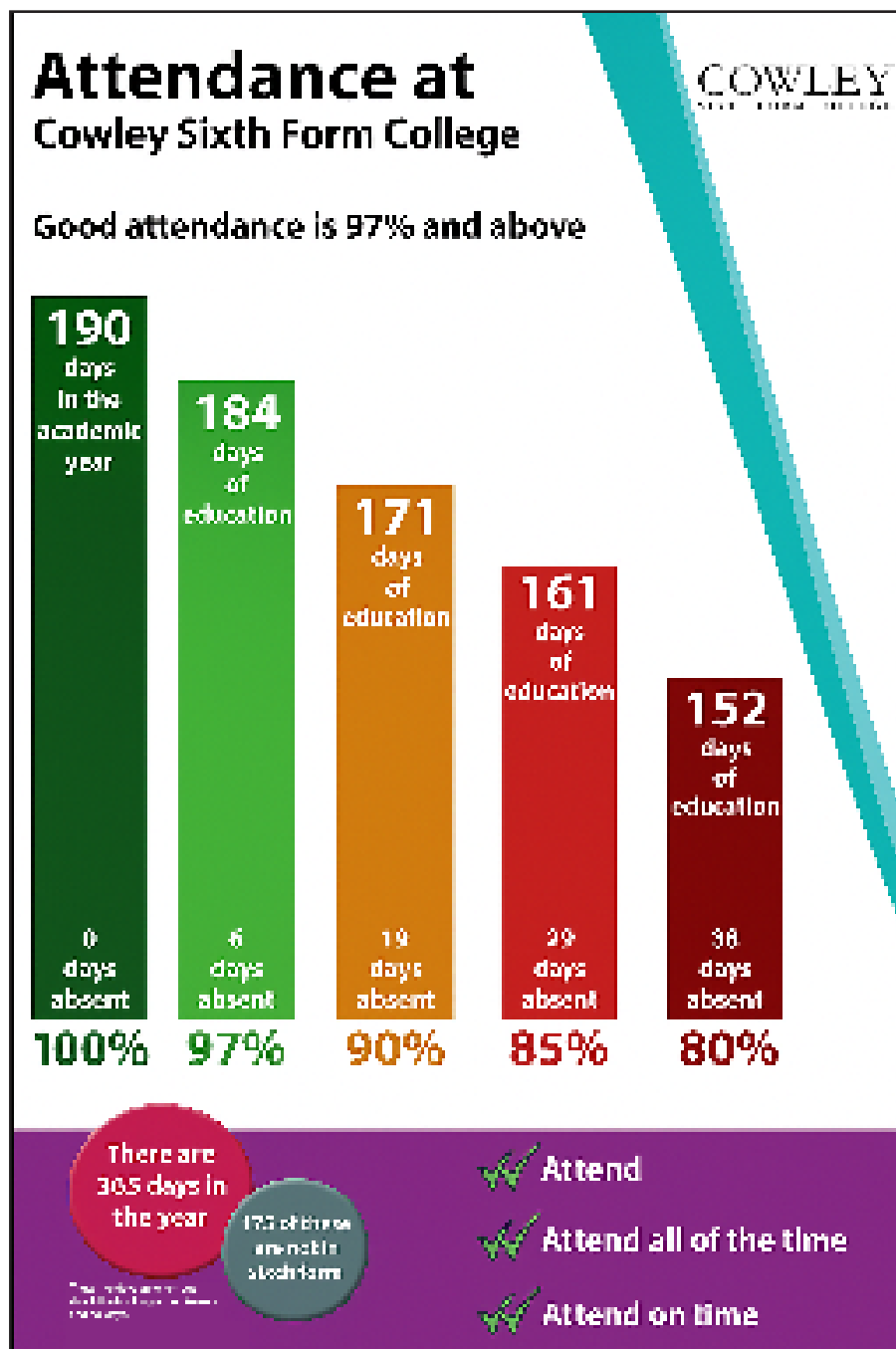
Date	Event
Wednesday 3rd September 2025	Induction
Tuesday 9th September 2025	Parent Conference
Wednesday 24th September 2025	Y12 Cowley Excel Programme Parent Conference
Friday 26th September 2025	Mental Health Awareness Walk to Victoria Park
w/c Monday 6th October 2025	Y13 Progress Check
Thursday 9th October 2025	Senior Maths Challenge
Wednesday 15th October 2025	Y13 UCAS Early Entry Deadline
Tuesday 21st October 2025	Free To Be Me Day
Friday 24th October 2025	Y13 Rewards Trip
w/c Monday 3rd November 2025	National Green Careers Week
Friday 7th November 2025	Y12 Trip to UK University & Apprenticeship Fair at Anfield Stadium
Tuesday 11th November 2025	Remembrance Day
Friday 21st November 2025	Children in Need Fundraiser
Friday 28th November 2025	Staff Training Day
w/c Monday 1st December 2025	Y13 Progress Check Y12 Engineering work experience
Wednesday 17th December 2025	Y12 MFL Trip to Germany & Austria Christmas Concert
Friday 19th December 2025	Christmas Celebration & PJs Day
Monday 12th January 2026	Presentation Evening
Tuesday 13th January 2026	Y13 UCAS Equal Consideration Deadline
Thursday 29th January 2026	Y12 & Y13 Parents' Evening
w/c Monday 2nd February 2026	Y13 Progress Check
w/c Monday 9th February 2026	National Apprenticeship Week
w/c Monday 2nd March 2026	National Careers Week
w/c Monday 16th March 2026	Progress Check
Monday 16th March 2026	Y12 Geography Fieldwork
Wednesday 25th March 2026	Y12 Progress Check
w/c Monday 20th April 2026	Y12/Y13 External exams commence
w/c Monday 15th June 2026	Y12 Progress Check
w/c Monday 22nd June 2026	Y12 Progression Week
Friday 3rd July 2026	Y13 Leavers' Celebration
Wednesday 8th July 2026	Summer Concert
Monday 13th July 2026	Y12 Graduation Ceremony
Tuesday 14th July 2026	Y12 Graduation Trip to Alton Towers
Tuesday 21st July 2026	Last day of the academic year

Professionalism

Attendance

Attendance is our number one non-negotiable behaviour within the college charter for a reason. Like in the professional workplace, we expect good attendance (95%+) from all our students and staff. It is the first step to students' success and our own internal data demonstrates the huge impact that non-attendance has on progress and achievement rates. Good attendance requires mental toughness and we ask students to be self-reflective in their decision making about non-attendance.

Obviously, there are times when absence from college is required. Examples may include illness, injury, religious observance (E.g. two days across an academic year for Eid) or medical appointments, although wherever possible, we ask for these to be scheduled around lessons.



Steps to follow in the case of a student absence

If a student is absent, a parent or carer must notify the college before 8.30am via telephone call. Please call the general College number (01744 678 030) and select option 2. If we do not receive a call about your child's absence, you will receive an automated text message informing you that your child currently has an unauthorised absence. You can reply directly to this text message to inform us of the reason for absence. In addition to the automated text message, you will receive a phone call from the attendance team to query the absence. If the absence procedure is not followed and we do not receive a reason for absence within 48 hours, this will be recorded as truancy and our attendance officer will add -10 truancy conduct points to the student conduct record.

Professional conduct

We utilise a range of systems to support professionalism, whilst also utilising the data to drive conduct related interventions. Below is a summary of the celebration and conduct systems used at CSFC.

The code of conduct system can be found here (see QR code to the right). The code of conduct policy is in place to provide a clear and consistent framework for staff and students in relation to both positive and negative conduct.



Our expectations around professional conduct are very high and we model the behaviour associated with a professional workplace through our non-negotiable behaviours.

Workplace habits are essential, and students must have high expectations of themselves, especially with regards to attendance and the submission of work. Several achievement and conduct logs exist, and each is assigned a weighting of points.

Achievement logs

Tier	Description of Achievement	Points	Actioned by
1	Attendance (100% in the week)	+5	Automated
2	Attendance (96% + in the term)	+10	Automated
3	Classroom expectations met and going above and beyond in a lesson	+3	Teaching staff
4	Above and beyond outside of class - demonstrating the core values of the college.	+1	All Staff
5	Punctuality (100% in the week)	+5	Automated

Conduct logs

Tier	Description of Achievement	Points	Actioned by
1	Behaviour out of lesson	-1	All Staff
2	Disrupting learning in a lesson	-1	All Staff
3	Lack of equipment	-1	Admin
4	Late	-1	Automated
5	Missed planned session/meeting/Work experience	-5	All Staff
6	Serious breach of college rules	- 10	HOA/PPTs/SLG Truancy points only to be logged by PPTs

We also place a heavy emphasis on celebrating success and various rewards and nominations are available to students:

Weekly

- Code of conduct systems - conduct points, tiered meetings, report monitoring and data analysis
- Celebration – achievement points, badge system (bronze, silver, gold), shout outs
- PPT Culture and A&I meetings to analyse student data on a granular level (both positive and negative)

Monthly

- Student of the Month

Termly

- Celebration assemblies
- Rewards and prizes
- Attendance league celebration
- Conduct league celebration
- Enhanced achievement points
- Head of department honours

Annually

- Head of Sixth Form commendations
- Y12 Graduation Ceremony
- Y13 Leavers Event
- Y13 Professional Standards Awards
- Y13 Rewards Cards Scheme
- Y13 Results Day



Students receiving commendation awards

Year 12 Graduation

Students must work towards four graduation criteria which are centred around:

1. Attendance and punctuality
2. Professional conduct
3. Cowley Enrich
4. Work Experience/volunteering

Every student tracks their progress through self-appraisal, completed during their guidance sessions. This is then analysed and feeds into our Celebration Assemblies. At the end of the academic year, we have a Graduation Celebration, in which students who have met or surpassed the criteria, are celebrated in front of their teachers and peers. Whilst of course academic attainment is crucial, the Graduation Programme emphasises the importance of holistic, individual development. It is our opportunity to celebrate students for their qualities and requires them to get involved in activities outside of the classroom.

The purpose of Graduation is threefold:

1. Graduation serves to promote the CSFC charter and ethos of self-improvement, through the reinforcement of our core professional standards.
2. Graduation provides a scaffold and benchmarking tool for our 'wider/super curricular provision, offering an opportunity to measure student success and accomplishment beyond the classroom.
3. Graduation requires students to set the highest expectations of themselves, to welcome challenge and opportunity and to act with courage and integrity.

Through Graduation, students are measured on their progress towards three key components to allow them to flourish as individuals but also to appreciate their role within differing communities and to ultimately immerse themselves in society. Students who graduate will have demonstrated the component parts of what we deem to be 'life ready': an ability to learn powerful knowledge, an appreciation of the value of professional personal standards.



Head of Sixth Form handing out student awards at Leavers' Celebration

Dress Code

We do not have a dress code but simply ask students to keep in mind that the college environment reflects the workplace and, as such, we ask students to make professional decisions about dress.

Artificial Intelligence (AI) at CSFC

We would like to remind you that while the use of AI can be a valuable tool for research and learning, it must not be misused for examinations or assessment purposes.

Any attempt to use AI in this way constitutes a serious breach of college rules, as outlined in the Code of Conduct, and will be treated accordingly. We encourage responsible and ethical use of technology to support genuine academic growth.



Students have access to computers, internet and Microsoft applications for study purposes

Student Support

It is important to us that students feel confident they know who to access at the academy if they are struggling in any way. Our Personal Progress Tutors (PPTs) and Wellbeing Team are always on hand and available in the college. We offer students a unique package of support to ensure that they achieve their potential and flourish in their time with us. Our support includes:

PPTs

Every student is assigned a PPT. The role of a PPT is that of an academic and pastoral mentor. Every student meets regularly with their PPT and has access to them throughout the week. Where specific needs are identified, the PPT will put together a package of bespoke support.



Karen Garner



Jo Wilde

Wellbeing Team

Students also have access to our specialist safeguarding team which consists of staff who are trained at a 'Designated Safeguarding Lead' (DSL) level.

The wellbeing team is made up of a member of the Senior Leadership team and SENDCo and they are able to ensure that students are fully supported, and appropriate interventions are put in place.

Medical Team

We have a number of staff who are first aid trained to offer medical intervention for students who require additional support. We also have a number of staff who are mental health first aid trained to offer mental health first aid should students require this support.

Financial Support

Bursary

The Bursary Scheme exists to enable students who have been identified as experiencing the greatest need for financial support to remain in education and thereby improve their chances in life.

What it can pay for?

Depending upon what level of support you may be eligible for, we may be able to support you with travel, meals, books and equipment needed for your course, essential trips and open day visits.

Who can apply?

Priority 1:

- 16–19-year-old in care/care leavers
- 16–19-year-old in receipt of Income Support or Universal Credit in their own name
- 16–19-year-old in receipt of Disability Living Allowance or Personal Independence Payments in their own name and either Employment Support Allowance or Universal Credit in their own name

Priority 2:

Student living in a household where the gross income is below £27,500 for one dependant or below £35,200 for two dependants.

Priority 3:

Students who received free school meals at the time of leaving High School or whose family is in receipt of Income Support (or Universal Credit).

How to apply

Online:

<https://www.cowleysixthform.org.uk/sixth-form/new-student-registration/16-19-bursary-fund-scheme/>

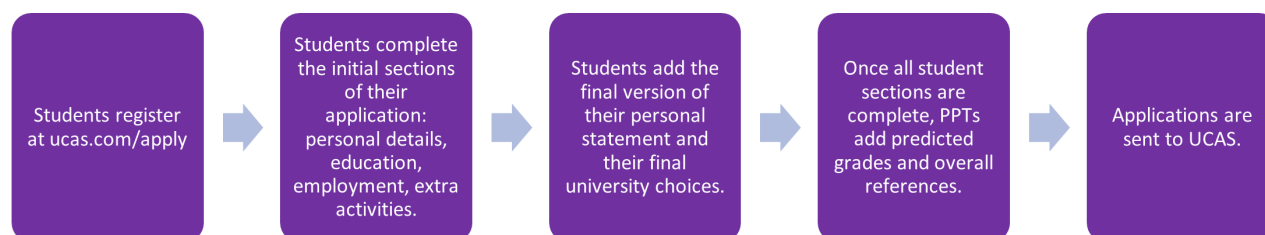
For students progressing through to Y13, no further annual check of household income eligibility will be required, however, a student must sign and date a self-declaration form to confirm that their household circumstances have not changed.



The UCAS Process

UCAS is an independent charity providing information, advice and admissions services for young people. All students register for UCAS in the summer term of Year 12 during Progression Week. The UCAS Hub can be accessed by both students and parents and can be used as a research tool and a way of connecting with other students to find out what life is like at a particular university or on a particular course.

The admissions service is for those applying to university (including conservatoires). CSFC is a very academic college, with around 60% of students progressing to higher education each year.



Most of the student sections of the application are completed during Guidance. However, students can log into their application and work on it independently at any time. Students are supported through all sections of the application, but particularly the personal statement and university choices sections.

UCAS Tariff Table

A-Level/BTEC Ext. Cert	UCAS Points	EPQ Points	Core Maths Points
A* / Distinction*	56	28	-
A / Distinction	48	24	20
B	40	20	16
C / Merit	32	16	12
D	24	12	10
E / Pass	16	8	6
U	0	0	0

Sutton 30 Universities

We have high aspirations for all our students and encourage students to aspire to the “Sutton 30”, the 30 most selective universities in the UK.

- University of Bath
- University of Bristol
- University of Birmingham
- University of Cambridge
- Cardiff University
- Durham University
- University of Edinburgh
- University of Exeter
- University of Glasgow
- Imperial College London
- King’s College London
- Lancaster University
- University of Leeds
- University of Leicester
- University of Liverpool
- London School of Economics and Politics (LSE)
- University of Manchester
- Newcastle University
- University of Nottingham
- University of Oxford
- University of Reading
- Royal Holloway, London
- University of Sheffield
- University of Southampton
- University of St Andrews
- University of Strathclyde
- University of Surrey
- University College London
- University of Warwick
- University of York

World of Work Pathway

An increasingly popular alternative to university is an apprenticeship. Apprentices work full-time whilst also studying towards a qualification, with the employer and government funding all training costs. Around 20% of their time is spent completing off-the-job training. According to the National Careers Service, over 1500 different job roles can now be accessed via an apprenticeship route.

As part of our Guidance programme, we introduce students to the world of apprenticeships including what an apprenticeship is, the benefits and drawbacks of apprenticeships and the different levels (intermediate, advanced, higher and degree). Since our students are already completing Level 3 qualifications with us, we encourage them to focus on higher and degree level apprenticeships, though for certain job roles there is a specific level at which students must begin their training.

During Progression Week, we invite a wide range of different apprenticeship providers into college to deliver workshops to our students. Many of these employers will have live vacancies at the time of their visit and can further explain the roles available and the application process to our students. In addition to this, we host a number of careers events and talks throughout the year.

Finally, through our Cowley Conversations programme, we are proud to welcome back alumni students now studying for a higher or degree level apprenticeship to give a first-hand account of their experiences.

Keeping informed

We keep both our students and their parents/carers up-to-date with opportunities and events related to careers and aspirations (both inside and outside of college) through our careers bulletin and our bi-weekly college newsletter. Look out for this!

The following websites are excellent sources of careers information and advice as well as labour market information:

- General careers information, advice and guidance – National Careers Service
- University Information – UCAS
- Apprenticeships Information – Amazing Apprenticeships

Key People

To give you an idea of who is who, and to provide a face to a name, we have listed some of the key people that you will be working closely with during your induction.



*Danny Watkins
Head of Sixth Form*



*Nicky Smart
Head of Achievement*



*Karen Garner
Y12 Personal Progress Tutor (PPT)*



*Jo Wilde
Y13 Personal Progress Tutor (PPT)*



*Admin, Student Services and
Communications Team*